



Volunteer Application Packet

Return pages 3&4 of this packet to:
6808 S. Memorial, Suite 350, Tulsa, Ok 74133
Or Fax to 249-CATS(2287)
If you have any questions call,
250-DOGS(3647)

Dear Future Humane Society Volunteer,

We are excited you are interested in our volunteer program! The Humane Society of Tulsa is a no-kill Pet Adoption and Rescue Center located at 68th and Memorial on the upper level of the Village Shopping Center. The Adoption Center is open to the public seven days a week and there are over fifty dogs and cats in our care each day.

Truth is the Humane Society of Tulsa would not be a success with out the help from volunteers. Volunteers help with all aspects of the Adoption Center from daily care of the animals to executing and planning special events that are imperative to raise funds for the organization.

Before you apply, please take a look as some of the requirements, expectations, and benefits of the Humane Society of Tulsa volunteer program included in this packet. We want you to be sure this is the right fit for you.

Once your application is received at our Adoption Center, we will contact you to schedule a training course and discuss your volunteer schedule.

We truly appreciate your interest in our organization and hope you find making a difference in the life of a homeless animal as rewarding as we do!

Sincerely,

Ricci Wood
Humane Society of Tulsa
Public Relations Coordinator

Volunteer Description:

Volunteers help our staff create a loving environment for homeless dogs and cats arriving at our Adoption Center. Each new animal needs a good name, a collar that fits just right, a new toy to play with and all the love and attention they can get!

While the animals stay with us at the Adoption Center, volunteers help take care of them every day. Our dogs need to be walked at least 4 times a day for optimal exercise. Volunteers take dogs into the indoor playground to socialize them and teach them good behavior which will help them find a new home more quickly. Volunteers socialize cats by spending time with them and allowing them play time each day.

We ask that each volunteer consistently work a four hour shift at our Adoption Center. While most volunteers choose to work their four hour shift one day each week, we understand that this may not always be possible. We also offer a volunteer position that requires a four hour shift every other week. We ask that volunteers make a minimum and regular time commitment to ensure that volunteers are adequately trained and familiar with our animals as well as any changes in policies or procedures.

Fundraisers and Special Events

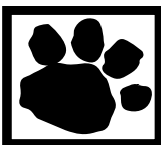
We host several special events and fundraisers through the year. Fundraisers are vital to the Humane Society of Tulsa since we are a non-profit organization which relies solely on donations. Special events also raise awareness and help more animals find good homes. Before each event, we set out a sign up sheet for those who wish to participate.

General Program Requirements and Expectations:

- 16 years or older.
- Children ages 12-15 may volunteer when accompanied by a parent who also volunteers.
- Participate and successfully complete a 3 hour Volunteer Training course.
- Commit to a schedule of (1) four hour volunteer shift each week or every other week.
- Purchase a navy uniform shirt at a cost of \$25 from the Humane Society of Tulsa.
- Adhere to dress codes, procedures and all other rules established for Volunteers.
- Sign a waiver and release of liability.

Benefits:

- Congenial working environment.
- Continuing education opportunities.
- Service hours, pins and awards.
- References and recommendations.
- Annual Volunteer Appreciation Week.
- Tax deductions for donations.
- Tail wags and wet nose kisses!!
- Making a Difference



Volunteer **HUMANE SOCIETY of tULSA** Application

Date: _____

Name: _____ Phone(s): _____

Address: _____

City: _____ State: _____ Zip: _____

E-mail address: _____

Emergency contact (name and phone #): _____

Date of Birth: _____ Are you over 18? yes No

Where do you work/study now? _____

Previous Volunteer Experience: _____

Please list any pets you currently own:

Are they spayed/neutered? yes No

Why do you feel you would make an outstanding HST volunteer?

Please describe your experience in working with animals:

Please describe your experience in working with the public:

Are there any restrictions that may limit your ability to volunteer regularly (family, health, transportation, school, etc.)? If so please explain

The Adoption Center is open seven days a week; please choose which day and shift that would best fit your schedule.

	Mon	Tue	Wed	Thurs	Fri	Sat	Sun
Mornings (9:30-1:30)							
Afternoons (1:30-5:30)							

Do you wish to be scheduled: (Check one)

- Weekly Bi-Weekly

I would also be interested in helping:

- by serving on a fundraising committee (Paws in the Park, Santa Paws, Bow Meow Luau, etc).
- by providing temporary in-home care for special needs animals.
- by working from home writing thank you notes.
- by assisting with educating the public including going to area schools and doing presentations.
- by assisting with taking pictures as needed
- by assisting with transporting and showing animals to the public on weekends at various Petco locations, hours include 9:00 a.m. to 4:00 p.m.
 - Saturday at Riverside Sunday at 71st and Memorial
 - Saturday at 41st and Yale Sunday at 41st and Yale
 - Saturday at 71st and Memorial

The Staff and animals of HST thank you!

Please mail or return pages 3 and 4 to: 6808 S. Memorial Suite 350 Tulsa, Ok 74133 Or online at: www.tulsapets.com

